*International Journal of Afrasian Studies*

Instructions for Contributors

**1. Purpose**

The International Jounal of Afrasian Studies (IJAS) is an English-language peer-reviewed journal that publishes high quality and original research. The journal’s primary areas of interest are studies of issues the two major world regions, Africa and Asia, face. Topics may include international relations, politics, conflict, inequality, social protection, health, eduction, agriculture, business, entrepreneurship, infrastructure, information technology, trade, climate change, history, geography, languages, culture, religions and so forth.

The themes and approaches can be diverse, but we encourage inter-disciplinary analysis with strong comparative perspectives. We want not only to share the outcomes of the latest, cutting-edge research by senior scholars but also to empower young scholars by encouraging them to disseminate innovative research outcomes. We may accept articles written in languages other than English if we can secure a team of appropriate reviewers.

**2. Types of Articles**

We accept (1) regular academic articles and (2) review articles for publication. The manuscripts should be original and should not be under review in other journals. The editorial committee will not accept manuscripts that are not suitable for the journal (including those that fail to adhere to the instructions).

1. Regular academic articles (peer reviewed) should be no more that 7,000 words including figures, tables, footnotes and references
2. Review articles (including book reviews) should be 1,500 – 3,000 words

**3. Preparing Your Manuscript Contents**

Authors should use the Word file template provided separately.

*i. Basic Format*

1. Paper size: A4 with margins set to 45 mm (above and below) and 40 mm (left and right).
2. Font: Times New Roman,
3. Font size: 11 point for the main text and *References,* 16 point for the title, 10 point for the footnotes.
4. 38 lines per page.
5. Use the automatic page numbering.
6. Both US spelling and UK spelling are acceptable. Be consistent.
7. The colour should be black and white. When necessary, colour figures are accepted (such as digital picture image).
8. Use tab stops and other commands for indents, not the space bar.
9. Do not use field functions.

*ii. Title Page*

The first page should include the following information:

1. The title of the paper
2. The name(s) of the author(s): the following c and d should be indicated in the foonotes with codes like \*, †, ‡
3. The position(s) and affiliation(s) of the author(s). The institution, city (state), and country should be specified.
4. E-mail address(es) of the author(s)
5. An abstract of more or less 200 words
6. Four to six keywords
7. If available, the 16-digit ORCID of the author(s), and mostly used social media handles (optional)

*iii. Main Text*

1. Use *italics* for emphasis. Avoid underlines and bold letters.
2. Abbreviations and acronyms should be explained at the first occurrence and used consistently throughout the paper.
3. Please use no more than three levels of headings.
4. Headings should be numbered consecutively.
5. The JSAS journal prefers Dr (without a period) as opposed to Dr. and percent as opposed to %.
6. As is required by academic ethics and copyright law, authors should identify all sources from which ideas, arguments, theories, and quotations have been extracted. The JSAS journal prefers the parenthetical Author-Date Style as a system of referencing. For an article in the humanities, the Notes and Bibliography Style is also acceptable. Please refer to the Chicago Manual of Style: https://www.chicagomanualofstyle.org/tools\_citationguide.html

Some instructions for in-text citations follow:

1. For in-text citation, please use the (author surname, date) and the (author surname, date, page numbers) format. For example, use (Otchia 2013) or (Otchia 2013, 28).
2. (Anthony and Ruppert 2020) or (Anthony and Ruppert 2020, 28); (Mine, Gómez, and Muto 2018) or (Mine, Gómez, and Muto 2018, 28); (Gu et al. 2016) or (Gu et al. 2016, 28) to cite works by one, two, three, and more than three authors.
3. Please use (ibid.) for the subsequent in-text citation­­­­­­. When referring to page 28, this should be (ibid., 28).
4. Quotations must correspond exactly with the original in wording, spelling, and punctuation. Page numbers must be given from which the quoted text was extracted from. If authors change any part, these must be indicated; use square brackets for [insertions] and use ellipsis [...] to show omissions or irrelevant text deleted from a direct quotation. Also, indicate where the emphasis has been added.
5. Only long quotations (more than 50 words) should be separated from the text; such quotations must be indented (10 mm at the left margin).

*iv. Footnotes*

Footnotes to the text should be numbered consecutively. Please use the automatic numbering system of Word.

1. Font size: 10 point.
2. Use footnotes instead of endnotes.

*v. References*

1. The authors are requested to provide a clearly labeled reference list of all works cited in the text. The format of *References* must follow the Chicago Manual of Style

<https://www.chicagomanualofstyle.org/>

1. When referencing journal articles, attention must be given to publication date, volume, issue number, and page numbers (range).
2. The first author’s surname is written first and last for the others; “the title is put in quotation marks”, *the name of the journal is put in italics*; the issue number is put in parenthesis; the page numbers are preceded by a semi-colon; and a website/DOI/URL is provided at the end (when available).
3. Those authors that always use initials should be cited using the given initials.
4. Please arrange your sources in alphabetical order and use hanging-indentation on the first line.

See examples that follow:

Otchia, Christian S.E. 2013. “An Integrated Approach to Trade Policy, Poverty and Income Distribution in the Democratic Republic of Congo: A CGE-Microsimulation Analysis.” *Journal of International Development Studies* 22 (1): 39–53. <https://doi.org/10.32204/JIDS.22.1_39>.

Gu, Jing, Chuanhong Zhang, Alcides Vaz, and Langton Mukwereza. 2016. “Chinese State Capitalism? Rethinking the Role of the State and Business in Chinese Development Cooperation in Africa.” *World Development* 81: 24–34. <https://doi.org/10.1016/j.worlddev.2016.01.001>.

When referencing books, attention should be placed on names of authors (first author’s surname first); *title* ( in *italics including subtitle if any*); edition (if not the 1st); volume details; city, publisher and DOI/URL (for electronic/online books). The word eds are added to an edited book as should in the second example.

Kitagawa, Katsuhiko. 2020. *Japan’s Economic Relations with Africa in a Historical Perspective: A Study of the Pre-War Japanese Consular Reports*. Kyoto: Kansai University Press.

Anthony, Ross, and Uta Ruppert, eds. 2020. *Rethinking African-Asian Encounters in Terms of Transregionalisation: An Introduction*. 1st ed. London, New York: Palgrave Macmillan. https://doi.org/10.1007/978-3-030-28311-7\_1.

Mine, Yoichi, Oscar A Gómez, and Ako Muto. 2018. “Human Security in East Asia: Assembling a Puzzle.” *Human Security Norms in East Asia*. Springer International Publishing. https://doi.org/10.1007/978-3-319-97247-3\_1.

When referencing a book chapter; *the title of the book is in italics* come after the title of the book; then the names of the editors (first name first for all authors); the location of the chapter as indicated by the page range; city, publisher and then the DOI/URL (for online books).

Adem, Seifudein, and Darryl Thomas. 2017. “From Bandung to BRICS: Afro-Asian Relations in the 21st Century.” In *Routledge Handbook of Africa-Asia Relations*, edited by Pedro Amakasu Raposo, David Arase, and Scarlett Cornelissen, 153–66. London: Routledge.

Raposo, Pedro Amakasu, and David M Potter. 2016. “Peacebuilding and the ‘Human Securitization’ of Japan’s Foreign Aid.” In *The Securitization of Foreign Aid*, edited by Stephen Brown and Jörn Grävingholt, 85–112. London: Springer: Routledge Development Series. https://doi.org/10.1007/978-1-137-56882-3\_5.

When referencing websites and blogs, the author of the content (if any), year of publication, “the title or a description of the page” in a quotation, the owner or sponsor of the site, month and day of publication, and a URL.

JSAS. 2019. “Who Are We?” Japan Society for Afrasian Studies. October 14, 2019. <https://www.afrasia.org/about-us>.

*vi. Tables and Figures*

Tables and figures should be submitted *as separate files* in an editable format. Additionally, the following should be observed:

a. Table and figures should be within the page layout. Those which span multiple pages will not be accepted.

b. Each table and figure should be clearly labeled by a number.

c. The title of a table should be positioned above the Table, not below it.

d. The caption of a figure should be positioned below the Figure, not above it.

e. The approximate placement of illustrations or tables submitted as separate files should be called out in the text, keeping in mind that the exact locations of figures in a manuscript will be determined during typesetting.

f. Forms of Tables and Figures should be in the formats of Word, Excel, or digital images. Otherwise, make inquiries to the Editor in advance.

**4. Submitting the Paper**

The munuscripts should be thoroughly proofread before submission. The cost of proofreading should be born by the contributor.

Send a complete set of files to: editor@afrasia.org before the prescribed deadline. The title of e-mail should be set as “Submission by <your name>”.

Once we receive it, the editorial committee will send the contributor an acknowledgement within two weeks. If you should not receive it, please contact us.

In case of co-authored article, one author should be nominated as the corresponding author.

Upon receiving the paper, the journal editors will screen the contents of the draft manuscripts for unoriginal contents. By submitting to this journal, you agree to originality checks throughout all stages of production.

**5. Copyrights Issues**

By submitting the article to the JSAS journal, contributors agree to assign the copyrights of its finally accepted version to the Journal in all forms of media, now known and hereafter developed.

If the research was funded, authors may have to provide funding and grant details, e.g. “This work was funded by <funding institution> under <grant number>”.

**6. Publication Process**

This journal is committed to the publication of peer-reviewed articles. As such, once your draft paper has been assessed for suitability by the editors, it will then be reviewed by professional reviewers (double-blind).

When the article passes the review, the editors will make effort to publish it in the same academic year (by the end of March), though some articles may appear in the next journal for editorial reasons.

**8. Fees**

The IJAS is committed to the production of knowledge. As such, online articles will be published free of charge including color figures and tables. No print version is available for free, however.